

**Order Type (check one)**  
 corporate     employee

**Billing Address Information**

company name	person ordering	
phone number	fax number	
billing address		
city	state	zip code

**Shipping Address Information**

company name	name	
ship-to address	<b>Ship-to address (check one)</b> <input type="checkbox"/> business <input type="checkbox"/> residence	
city	state	zip code
phone number		

**Method of Payment**

<input type="checkbox"/> purchasing card <input type="checkbox"/> Visa <input type="checkbox"/> Master Card <input type="checkbox"/> American Express <input type="checkbox"/> check enclosed (mail orders only)	card number	security code (3 or 4 digits)
	name exactly as it appears on card	expiration date
	signature of card holder	

**Ordering Information**

ITEM NUMBER	QUANTITY	ITEM DESCRIPTION	COLOR	SIZE (if applicable)					UNIT COST	TOTALS
				S	M	L	XL	XXL		

**Customization**

Enter custom line copy EXACTLY as you would like it to appear. Maximum 30 characters per line. Customization only available on certain items, see online catalog for details. Addition of logos or artwork will require consultation with a LogoPlace Representative.

line 1	Sub-total  Custom copy set-up (per customized item)  Add 7% New Jersey state sales tax for all non-clothing items shipped to addresses within NJ  Shipping and Handling (10% of sub-total/minimum \$5.00)  <b>TOTAL AMOUNT</b>
line 2	
line 3	
line 4	

**Indicate if order is needed by a specific date**  
 in-hands date:

**Shipping Options**

If you would like to use your own shipper account number, you will be responsible for a \$3.50 per package handling charge instead of the standard S&H charges. Please indicate the appropriate shipping method and instructions.

FedEx     UPS     other:  
 account number  
 shipping method (priority, ground, 2-day etc.)

**CORPORATE EDGE**  
 the complete promotional source

Mail or fax this completed order form to:  
**Sharp LogoPlace c/o Corporate Edge**  
**7 Joanna Court, East Brunswick, NJ 08816**  
 Phone: 732-651-8822 Fax: 732-432-5439  
 E-mail: sharplogo@thecorporateedge.com. For customer service, call Sharp LogoPlace at 1-800-337-6223, weekdays between 8am and 5pm, EST, and ask to speak with a customer service representative.